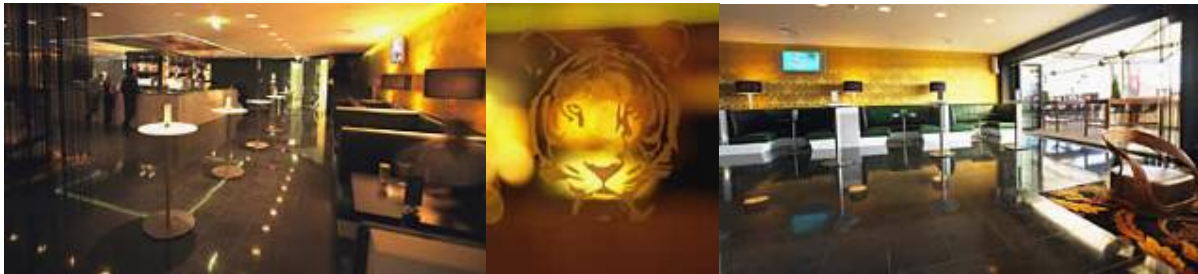


UNIVERSALE
HOTEL

Function Pack



WELCOME TO UNIVERSALE HOTEL

Leichhardt's big secret is out! The Universale Hotel is the perfect place for your next Function or Event.

Our resident chef has crafted an enticing selection of function menus capable of catering to all tastes and budgets. From informal gatherings to cocktail parties or sit-down dinners, many catering options are possible.

Our dedicated and professional management team will personally manage your event from the first enquiry to the last drink, thus ensuring your every desire is met. Our flexible attitude allows us to accommodate most individual requests, while providing innovation and an unforgettable edge.

FUNCTIONS: GENERAL INFORMATION

This Function pack has been created to help you design your event with these simple steps:

1. Catering Options
2. Beverage Options
3. Extra Information
4. Terms and Conditions

For further information or to make a booking please contact us on **(02) 9564 1777** or **functions@universalehotel.com.au**

CATERING OPTIONS

Universale Hotel offers a number of Catering Options to suit most needs and Budgets. All Menus and Prices are subject to change seasonally without notice.

Buffet Menu 1 \$17 per person

Chicken Schnitzel

Vegetarian Lasagne

Salad

Fries

Mash

Breads

Buffet Menu 2 \$17 per person

Chicken Breast

Vegetarian Pasta

Salad

Fries

Mash

Breads

** Add Roast Beef or Roast Chicken \$5 extra

*Buffet menu's can be customised to your own personal taste and budget
Minimum 20 pax*

CATERING OPTIONS

Platters

Prices are per platter. Platters are placed on tables. All platters to be served by 9pm.

Light Canapés

Spring Rolls, Samosas & Wedges <i>20 of each per platter</i>	\$45
Mini Bruschettas <i>30 per platter</i>	\$40
Chicken & Beef Satay Skewers with Peanut Sauce <i>10 of each per platter</i>	\$55
Selection of Tartlets <i>40 tartlets per platter, choice of 2 fillings which are seasonal</i>	\$60
Cheese & Fruit Platter <i>Selection of fruit with Australian Cheddar, Brie & Blue Cheese</i>	\$55
Tapas Platter with Dips & Grilled Turkish Bread <i>Selection of above</i>	\$50
Assorted Sushi Rolls <i>Fish, Meat, Seafood, approx 40 pieces per platter</i>	\$50
Tempura King Prawns with Chilli Salsa <i>1 dozen per platter</i>	\$26
Fresh Oysters served with Cucumber Julienne, Lime & Coriander <i>2 dozen per platter</i>	\$55

Substantial Canapés

Mushroom & Fresh Herb Risotto served in Noodle Boxes <i>1 dozen per platter</i>	\$55
Blue Swimmer Crab Pasta served in Chinese Cups <i>1 dozen per platter</i>	\$70
Pasta with Shitake Mushrooms & Truffle Oil in Chinese Cups <i>1 dozen per platter</i>	\$55
Rare Roast Beef Mini Rolls with Rocket & Horseradish Crème <i>2 dozen per platter</i>	\$36
Fish & Chips served in Individual Cones <i>1 dozen per platter</i>	\$65
Salt & Pepper Squid with Fries in Noodle Boxes <i>1 dozen per platter</i>	\$65
BBQ Octopus Salad <i>1 dozen per platter</i>	\$65

Please note that the Platters will come out at regular intervals during the course of your Function.

BEVERAGE OPTIONS

Bar Tab

Served from the Bar

Flexibility is yours. Guests can charge onto a nominated credit card or place a specified dollar amount against a Bar Tab. Once this amount is reached, your guests can then pay their own way. You can also specify the beverage selection available on your Bar Tab. Guests are identified by wristbands or stamps provided by the Hotel.

Guests to Purchase Own Drinks (GPO)

Served from the Bar

Your guests purchase their own beverages.

EXTRA INFORMATION

Music & DJs

Universale Hotel plays an automatic play list mix of Jazz, Lounge, Bar Funk, Commercial and Progressive Music depending on the time of day. We also have our Tecnica night on Friday nights with a mix of House, RnB and Italian Dance from 9pm and resident DJs on Saturday nights playing Bar Funk, House and Retro from 9pm.

Guest Lists & Door Policy

On Friday nights your Function is allowed a Guest List for the number of guests attending the Function with complimentary entry before 9.30pm. After this time all guests must pay the cover charge. Entry is always at the discretion of our Door Staff. Entry will not be permitted if guests are intoxicated or perceived as under-dressed or exceeds an even male to female ratio.

Decorations

You may add your own special touch to your Function by bringing your own decorations, for example, tea light candles, flowers, posters, photos or balloons. Please liaise with Management if you are having any decorations delivered directly to the Hotel.

Cakes

You are very welcome to bring your own cake for special occasions.

We supply you with storage, a knife and napkins for you to cut and serve.

Cake Fee \$10

Minors

A Minor is defined by law as any person under the age of 18 years. This definition extends to babies and infants. Minors are permitted into the Function area and Balcony until 9pm when:

1. The Function attended by the Minor has ordered Food, and;
2. Is accompanied by a Responsible Adult at all times.

Hotel Opening Hours

	<u>Bar</u>	<u>Bistro (Lunch & Dinner)</u>
Monday to Wednesday	11.30am – 12am (midnight)	12pm – 9pm
Thursday to Saturday	11.30am – 3am	12pm – 9pm
Sundays & Public Holidays	11.30am – 10pm	12pm – 9pm

TERMS AND CONDITIONS

1. Function bookings are required in writing. Any tentative bookings not confirmed within 7 days of the function date may be released at the discretion of the Functions Department.
2. To confirm your Function:
 - a. Send us the signed Terms and Conditions and Credit Card Authorisation forms. Please note that nothing will be charged to the nominated credit card when we receive these forms. Payment will be made on the day of your function.
 - b. In the case of ordering food, confirmation of platters or meals is required 1 week prior to the Function.
 - c. Confirmation of final numbers must be made 1 week prior to the function date.
3. Bar Tabs are to be paid at the conclusion of the Function. The Credit Card on which the Bar Tab account is to be charged must be provided on the day of the Function and is to remain in possession of the Hotel until the Bar Tab account is signed off and paid in full.
4. The client is responsible for any loss or damage to Hotel property caused by guests attending the Function. Universale Hotel will not accept any responsibility for the loss or damage to any equipment, merchandise or personal effects left on the premises prior to, during or after the Function.
5. Hotel management reserves the right to refuse entry or service to any Function guest.
6. Under no circumstances will the Hotel allow any Function to bring any food or beverage into Universale Hotel.
7. All prices shown include GST and are current at the time of printing, subject to change at the Hotel's discretion.
8. Due to Underage & Intoxication issues, Universale Hotel will not accommodate 18th Birthday Parties.
9. Universale Hotel is not licensed for any form of Live Entertainment.
10. A Minor is defined by law as any person under the age of 18 years. This definition extends to babies and infants. Minors are permitted into the Function area and Balcony until 9pm when:
 1. Function attended by the Minor has ordered Food, and;
 2. Is accompanied by a Responsible Adult at all times.